



ENGLISH MARTYRS' CATHOLIC PRIMARY SCHOOL

Flint Street, Walworth, London SE17 1RB
Tel: 0207 703 4726 Email: office@emps.school
Webstie: www.englishmartyrsrprimary.co.uk

IN YEAR ADMISSIONS FORM

At English Martyrs' Primary School we manage our own IN YEAR ADMISSIONS. If you would like your child to move schools during the school year or are moving to the local area, please complete this application form and submit it to the school office.

In-year admissions will follow the normal admissions criteria as outlined in our Admissions Policy. All In Year applications will be notified within 10 days and then receive a written response within a maximum of 15 school days. Please contact the school office if you have any queries regarding admissions by email at office@emps.school or call us on 020 7703 4726.

PART 1 : CHILD AND FAMILY DETAILS

PLEASE USE BLOCK CAPITALS

Forenames:..... Surname.....

Known As: Date of Birth:

Male/Female: Ethnic Background:

Sibling(s) name attending English Martyrs' School.....Class:

Year group you are applying for: (Eg: Year 4).....

PREVIOUS SCHOOL

Name of school:

School Address:

Reason for leaving:

PARENTAL DETAILS: This can be completed by one parent

Full Names of Mother/Carer/Legal Guardian

Name

Address..... Full Post Code.....

Telephone number.....Mobile Number.....

Email address.....

Father/Carer/Legal Guardian

Name

Address..... Full Post Code.....

Telephone number.....Mobile Number.....

Email address.....

PART 2: Only to be completed by families who are from the Catholic/Christian Faith.

CATHOLIC FAMILIES

Name of Parish:

Usual place of worship (if different)

Date and place of child's baptism.....

OTHER CHRISTIAN FAITHS

Family Religion (eg: Anglican, Orthodox etc):

Usual place of worship (if different)

VERIFICATION

This part is to be completed by the Parish Priest or Minister:

I confirm that the family of the child named in this form are members of the parish and attend services:

(Please tick one)

Weekly Most weeks Monthly Several times a year Never

Governors will take into account frequency of mass attendance when determining Catholic/Christian commitment and practice. Applications evidencing most frequent attendance will be prioritised above those showing less regular attendance at mass. If you consider there are valid reasons for Mass attendance to be considered equivalent to weekly, because of illness or other reasons, please state below.

Comments:

.....
.....
.....
.....

Priest's Name

Parish Priest's signature:.....

Parish Rubber Stamp:

PART 3: OTHER INFIRMATION AND SIGNATURES

Does your child have Special Educational Needs or a Disability? *(Please circle)* Yes No

Does your child have any other Medical needs? *(Please circle)* Yes No

Does your child have an Educational Healthcare Plan? *(Please circle)* Yes No

Is your child in public care of a local authority? *(Please circle)* Yes No

Is there any other information which the school should be aware of and which may support your child’s application (medical history or any other special circumstances *(see Admissions Criteria)*)

.....
.....
.....
.....

Please attach an additional sheet to this application if required.

Please return this form to the school office **TOGETHER WITH ALL DOCUMENTS LISTED BELOW** for photocopying

- ✓ Short Birth Certificate
- ✓ Baptismal Certificate/Certificate of Reception into Full communion with the Catholic Church or other evidence of baptism
- ✓ Proof of address (i.e. recent council tax bill with at least on parent’s name shown / tenancy agreement or utility bill less than 3 months old)

I have received a copy of the Governors’ Admissions Policy and understand that completion of this form is not a promise of a place at the school. I/we have read and understood the attached Admissions Policy for the school. A place at English Martyrs’ Primary school is not guaranteed until a written offer has been received from the school.

Parent/Carer/Legal Guardian’s signature:

Please print name:

Date:

For Office use:

Date Received:

Form and other documents received by: